**Department of English, Bethany Lutheran College**

**ENGL 110 College Writing I**

**Course Syllabus**

**Part I: Course Information**

**Meeting Times/Location:**

ENGL 110.B Mon/Wed/Fri 10:30-11:20, HH 135

**Instructor Information**

Name and Title: Elizabeth Horneber

Office Location: HH 225

Office Hours: Tuesdays 2pm-5pm and by appointment

Email: Elizabeth.horneber@blc.edu

**Memorial Library Staff Information**

From researching electronic sources to formatting citation guidelines, BLC students may seek assistance from the Memorial Library staff concerning a variety of topics. The staff is friendly and they welcome your requests!

Name and Title: Alyssa Inniger, Library Director / E Resources Ref

Office Location: ML 205

Office Phone: 507.344.7874

Email: [alyssa.inniger@blc.edu](mailto:alyssa.inniger@blc.edu)

Name and Title: Jessica Zimmerman, Reference Librarian / Instruction

Office Location: ML 212

Office Phone: 507.344.7349

Email: [Jessica.zimmerman@blc.edu](mailto:Jessica.zimmerman@blc.edu)

ML Services: <https://www.blc.edu/library-services>

**Required Readings**

* Various readings will be listed on the course schedule and posted in My BLC to be downloaded.

**Additional Course Materials**

* Internet Connection
* Access to MyBLC > Course Page
* Microsoft Word (Note: **ALL written assignments** must be submitted to MyBLC in a .doc or .docx file. **I will not accept PDFs or shared files from Google Docs** unless we have discussed this option in advance. BLC’s IT department offers free Microsoft Suite to students, and Word is also available on all school computers.)

**Part 2: Course Objectives**

**Course Overview**

Through a variety of writing and research assignments, successful students of ENGL 110 will learn to generate and express ideas and craft their thinking on paper into effective reader-based prose. As such, students will develop into more confident and facile academic and professional writers for college and beyond. ENGL 110 supports Bethany Lutheran College’s mission by offering students “a challenging student-centered approach to education that fosters spiritual development, intellectual and creative growth, self-understanding, and responsible citizenship.”

**Course Goals**

The goal of ENGL 110 is to provide students with:

* strategies for working in new writing situations;
* opportunities to apply these strategies in specific writing situations;
* information about and experience writing and researching for academic situations;
* occasions to reflect on the development of their writing knowledge and skills.

**Course Outcomes**

By the end of ENGL 110 students will be able to:

* draw upon strategies for idea generation, drafting, revision, design, and editing;
* analyze and produce texts guided by basic rhetorical concepts;
* practice critical reading skills, including the ability to identify genre conventions and evaluate the claims, evidence, and reasoning in a text;
* demonstrate effective research processes, including the ability to gather academic and non-academic sources and assess their quality and suitability for the writing situation;
* integrate sources in their writing to achieve specific aims, making appropriate use of summary, paraphrase, quotation, and citation conventions;
* explain their writing choices, using concrete examples to support their claims;
* employ syntax and usage appropriate to academic disciplines and the professional world;
* employ an appropriate citation format.

**Part 3: Course Units & Grading**

**Units**

The course will proceed following these units:

Weeks 1-5 Unit 1: Academic Paragraph Development

Weeks 6-8 Unit 2: Analyzing a Text

Weeks 9-11 Unit 3: Research, Proposal, and Annotated Bibliography

Weeks 12-15 Unit 4: Research Project

Week 16 Final Reflection

**Grading**

Your final grade is dependent upon (but not limited to) journal exercises, pop quizzes, attendance, participation, brainstorming/drafting/editing exercises, peer reviews, research and academic source integration activities, final reflection, student conferences, and so on.

**Breakdown by Assignment:**

Participation 200 pts.

Autoethnography 100 pts.

Rhetorical Analysis 100 pts.

Research Annotated Bibliography 80 pts.

Researched Argumentative Essay 175 pts.

Rhetorical Reading Assignment 195 pts.

MLA Test 50 pts.

Discipline Conventions Presentation 50 pts.

Grammar Circle Project 50 pts. **1000 pts.**

**Note**: Assignment values are approximations and may be adjusted during the semester. **In addition, students must successfully complete each major writing assignment in order to pass the course** (regardless of their point value). Attendance can also impact your final grade (see below).

**Note**: Each major writing assignments involves a drafting/revision process. If you fail to revise your drafts based on feedback I give you, you will receive a zero on that assignment. If you fail to submit a draft to me on time, you must take your draft to the writing center and revise based on your peer’s feedback in order to complete the assignment. In such a case, you will receive an automatic 50% deduction on the assignment.

**Grading Scale:**

93-100 A 77-79 C+   
90-92 A- 73-76 C   
87-89 B+ 70-72 C-   
83-86 B 60-69 D   
80-82 B- 59 and below F

**Part 4: Course Policies**

**Attendance Policy**

Attend class regularly. There is no such thing as an “excused absence.” Each time you are absent, your participation grade is impacted. More than four absences, for any reason, will be cause for additional penalties to your final course grade. Expect that each additional absence will lower your final grade by a half letter. In other words, if you’re getting an A and you have been absent 6 times, your final grade becomes a B. (Being late on more than two occasions will count as an absence.) If you know you will need to be absent due to participation in a sport or other extracurricular activity, speak with me in advance to make arrangements.

**Attendance means you come to class fully prepared to participate in that day’s activities. You should always have access to any ongoing projects or assignments related to class, including drafts, research notes, etc. Identify a method (flash drive, Google Docs, etc.) that works for you. Speak with me if you have concerns.**

**Late Work Policy**

I will not accept late assignments. Assignments must be turned in by their specified due dates/times. “Technical difficulties” is not an excuse. Submit/print your assignments before coming to class. If a draft of an assignment is late, I reserve the right to withhold feedback on that draft.

**Academic Integrity Policy**

In *Rules for Writing*, author Diana Hacker asserts that research “is a collaboration between you and your sources. To be fair and ethical, you must acknowledge your debt to the writers of these sources. If you don’t you are guilty of plagiarism, a serious academic offense.” Hacker also lists three different acts of plagiarism a writer can commit, including: “(1) failing to cite quotations and borrowed ideas, (2) failing to enclose borrowed language in quotation marks, and (3) failing to put summaries and paraphrases in your own words.” The only information you do not need to cite in academic work is “common knowledge,” or information readers can find easily in general sources because many people know it already (110).

In short, to plagiarize is to give the impression that you have written or thought something that you have in fact borrowed from someone else. Writers certainly may use another person’s words and ideas, but if these words and ideas are copied word for word they must have “quotations marks” and they must be cited immediately—before the end of the sentence – like this (Johnson 5). If words are paraphrased or summarized, cite the source by the paragraph’s end. We’ll talk more about this in class.

**NOTE**: If a student is found to have plagiarized, the instructor reserves the right to fail him or her for the assignment and/or the course. Please be aware that some professors use TurnItIn.com and other resources to identify purchased papers and other forms of cheating.

**Additional Policy or Policies**

**Cell phones/Classroom Technology**: We have class in a computer lab so that you can have the opportunity to practice your writing and access essential classroom materials online. No other internet surfing will be allowed. No Facebook, no ESPN, no shopping online. Please keep your cell phones silenced and put them away. I may not confront you in class for violating this rule, but you WILL see an immediate loss in points.

When you enter class, turn on your computer or log on to a school computer. The time to spend logging on is not during class when you’re supposed to be working on an activity.

**Unless I have specifically directed you to work on an activity, you should not be on your computer. You should be facing the front of class and engaged with class activities and discussions**.

**Email**: I check mine all the time, and I expect you to do the same. Please take care to compose emails that conform to the *genre conventions* of professional correspondence.

**Part 5: Resources**

**Academic Resource Center (ARC)**

BLC offers free academic support to all students through the Academic Resource Center (ARC), **including help with writing**. The ARC is staffed with friendly writing coaches who are effective writers, communicators, and researchers; coaches who are dedicated to the research and writing process. The writing coaches are trained to provide help with every stage in the writing process, including idea generation and brainstorming, idea organization, drafting, revising, editing, polishing, etc.

**To make an appointment with a writing coach, please follow this link:** <http://www.blc.edu/writing-center-appointment>

To read more about the ARC, please follow this link: <http://www.blc.edu/academic-resource-center>.

**MLA Formatting Guidelines**

Here are important web links concerning MLA formatting guidelines:

* MLA Formatting and Style Guide through the OWL: <https://owl.english.purdue.edu/owl/resource/747/01/>
* BLC Memorial Library “Cite Your Sources”: <https://www.blc.edu/cite-your-sources>

**Memorial Library Resources**

Here are some important web links hosted by Memorial Library:

* ML LibGuides: <http://libguides.blc.edu/index.php>
* How to Evaluate Sources: <http://libguides.blc.edu/content.php?pid=345792&sid=3973679>
* Where To Find Articles and Newspapers: <http://libguides.blc.edu/content.php?pid=345792&sid=2828851>
* Memorial Library Databases: <https://www.blc.edu/library>
  + Jstor
  + Opposing Viewpoints